

# UNIVERSITY COLLEGE



Washington University in St. Louis

## SHRM LEARNING COURSE REGISTRATION

It is strongly recommended that you contact Program Director Ron Gribbins, Ph.D., to discuss the program before actually registering for the program.

The actual registration can be accomplished in two ways.

- 1. Complete the registration boxes below**, then print and send this form with a check payable to Washington University for \$1,300. The address and fax number are:

Washington University  
Attn: Vicki Ruh  
Campus Box 1085  
11 N. Jackson Rd., Ste. 1000  
St. Louis, MO 63105

**Fax:** (314) 935-4847

- 2. Register online and pay by credit card:** Visit <https://commerce.cashnet.com/UPAY>.

### Program Fee:

The cost of the program is \$1,300 which includes the SHRM Learning System® material.

### Cancellation Policy:

Washington University reserves the right to cancel the program, if warranted. In this case, all program fees will be returned. If you need to cancel a reservation, you will receive a full refund if the cancellation occurs two weeks before the program starts. A \$50.00 administrative fee will be charged for later cancellations until the program begins. Once the program begins, refunds will be determined on a case by case basis.

-----

SHRM INDIVIDUAL REGISTRATION			
FIRST NAME (Please print)		LAST NAME	
ADDRESS	CITY, STATE	ZIP	PHONE
EMAIL ADDRESS		EMPLOYER	