

UNIVERSITY COLLEGE

 Washington University in St. Louis

UCOLLEGE / SUMMER SCHOOL INDEPENDENT STUDY PROPOSAL

1. STUDENT INFORMATION		
NAME (Last, First)	MAJOR / PROGRAM OF STUDY	STUDENT ID
ADDRESS	CITY, STATE, & ZIP	HOME PHONE
	EMAIL ADDRESS	WORK PHONE
SIGNATURE (REQUIRED)	DATE	

Instructions

- 1) Meet with your advisor to discuss independent study options. To be eligible for independent study or directed readings, University College students must have a cumulative minimum 3.0 GPA and must be admitted to a degree program. A maximum of six units of Independent Study may be counted toward your major. See the University College Bulletin or for further information about independent study.
- 2) In consultation with a faculty member, write a project description including: **(a)** the scope and details of the course; **(b)** requirements to be fulfilled (readings, exams, papers, etc.); **(c)** tentative meeting schedule; **(d)** basis for grade determination; and **(e)** any other pertinent information. In general, research and reading assignments should be equivalent to those required for a comparable course offered in the traditional format. As with any course, completion of all projects and the final grade are required at the end of the semester in which the independent study is registered.
- 3) Complete this form and submit it, along with the project description, to the instructor for approval.
- 4) After receiving the instructor's approval, and the Coordinator's signature, submit form to University College, Assistant to the Registrar, January Hall, Room 20. Or fax to (314) 935-6744.
- 5) Once approved, you'll be contacted by University College / Summer School staff to process your registration.

2. COURSE INFORMATION			
PROJECT TITLE	SEMESTER / YEAR	PROJECT IS PART OF WHAT PROGRAM	NUMBER OF UNITS
		Undergraduate	
		Graduate	
		Other:	

3. INSTRUCTOR INFORMATION & APPROVAL

NAME (Last, First)	WEBFAC / TELESIS ID #	PHONE NUMBER	EMAIL
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 INSTRUCTOR SIGNATURE _____
 DATE
(I have reviewed the written independent study proposal and agree to supervise it for the semester indicated.)

4. UNIVERSITY COLLEGE COORDINATOR INFORMATION & APPROVAL

NOTE: Major Advisor may approve for Summer Day Students. If you need information regarding the program Coordinator, contact the Assistant to the Registrar at (314) 935-6749.

NAME (Last, First)	DEPT. / PROGRAM	EMAIL
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 COORDINATOR SIGNATURE _____
 DATE
(I have reviewed the written proposal and approve of this student working on this independent study topic with this instructor.)

UNIVERSITY COLLEGE USE ONLY

COURSE DEPARTMENT	COURSE NUMBER	SECTION NUMBER	
UC/SS Approval?	Yes	SIGNATURE	
	No		
Tutorial?	Yes	If Yes, Dean's Signature Required:	DEAN'S SIGNATURE
	No		

INDEPENDENT STUDY PROPOSAL GUIDELINES

The Independent Study proposal must include all of the guidelines listed below. You may complete this information on a separate sheet and attach it to the form. The amount and level of work involved must be consistent with regular courses at a similar level. University College Students should have a cumulative GPA of 3.0 or higher, and be admitted to a degree program in order to be eligible to pursue Independent Study or Directed Readings. No more than six units of Independent Study may be attempted in a single semester. See the University College Bulletin for further information about independent study.

1. INDEPENDENT STUDY TITLE (See previous page)

2. GENERAL DESCRIPTION OF PROJECT (Attach if needed)

3. MEETING SCHEDULE & TIMETABLE

4. READINGS (Anticipated bibliography)

5. WRITTEN WORK REQUIRED FOR PROJECT (Approximate length)

6. RESEARCH / OTHER ACTIVITIES (e.g., Interviews, exams required for project)